

**Santa Barbara City College
College Planning Council**

November 19, 2024

3:00-4:30 p.m.

West Campus Center (WCC) 204

Minutes

1.0 ROLL CALL

1.1 Members

Erika Endrijonas, Superintendent/President, Chair (non-voting)

Ryan Alexander, Classified Staff

Paloma Arnold, Executive Committee (non-voting)

Liz Auchincloss, Classified Staff

Roxane Byrne, Advancing Leadership Association

Jamie Campbell, Academic Senate

Tara Carter, Academic Senate

Jeanette Chian Brooks, Advancing Leadership Association

Elizabeth Chisholm, Academic Senate

Michelle Dettori, Classified Staff

Brian Fahnestock, Executive Committee (non-voting)

Ashley Farias, Classified Staff

Raquel Hernandez, Classified Staff

Jordan Killebrew, Executive Committee (non-voting)

Dan Le Guen-Schmidt, Executive Committee (non-voting)

Keller Magenau, Executive Committee (non-voting)

Kim Monda, Academic Senate

Dean Nevins, Executive Committee (non-voting)

Camerin Poulson, Classified Staff

Juan Quesada, Advancing Leadership Association

Joshua Ramirez, Academic Senate

Armando Ramos, Faculty Association

Sharon Remale, Association of Confidential Employees

Carola Smith, Executive Committee (non-voting)

María Villagómez, Executive Committee (non-voting)

2. CALL TO ORDER

3. APPROVAL OF MINUTES

3.1 Approval of the Minutes of October 29, 2024

M/S/C (Campbell/Ramos) to approve the minutes of October 29, 2024 with one correction to attendance.

The motion passed unanimously.

4. PUBLIC COMMENT

4.1 Public Comment Guidelines

Jamie Cambell made a public comment.

5. INFORMATION/REPORTS

5.1 Superintendent/President Updates

Dr. Endrijonas reported that a new Vice President of Business Services was approved by the Board of Trustees and will begin on January 6, 2025. The Board also approved positions for the Executive Director of IT, an Internal Auditor, a Dual Enrollment Specialist, and a temporary EOPS Technician. Dr. Endrijonas announced a budget forum to be held after the release of the Governor's Budget in January.

5.2 Headcount Report - D. Le Guen-Schmidt

Dan Le Guen-Schmidt, Vice President of Human Resources, will bring an updated Headcount Report to the first meeting of 2025. This will be a quarterly report with additional information such as budgeted positions that are currently vacant. Members discussed the practicality of producing data on vacancies to help assess workload.

5.3 IR Enrollment Update - K. Magenau

Dr. Keller Magenau, Executive Director of Institutional Research and Planning, presented an update on enrollments. These numbers are not final but so far show an increase in headcount. Final data should be available by the end of February and complete numbers will be presented to CPC in the Spring.

5.4 Bond Update - E. Endrijonas and B. Fahnestock

Dr. Endrijonas announced the passing of the Measure P general obligation bond extension. The County will certify the election and the Board of Trustees will accept the results at their December 19 meeting. Within 60 days of that meeting, the Board has to appoint a Citizens Bond Oversight Committee as outlined in Board Policy. Final approvals for construction are pending and the District will start selling bonds in the Spring. A representative bond work group and a building user group will be formed to receive updates and make recommendations.

5.5 Banner Update - D. Nevins

Dr. Dean Nevins, Executive Director of IT, shared ongoing updates for Banner that include regular upgrades as well as legislative changes. The implementation of common course numbering is not supported by Banner so course number updates will require a lot of manual work. Updates are in progress for Banner Self-Service, Banner General, and Starfish, and a timeline is being completed for a three-phase update to Degree Works.

6. DISCUSSION - None

7. ACTION - None

8. FUTURE AGENDA ITEMS FOR CONSIDERATION

- Headcount Report
- Enrollment Report

9. MEETING DATES

9.1 Meeting Schedule and Agenda Item Due Dates

10. ADJOURNMENT

10.1 Adjournment

Dr. Endrijonas adjourned the meeting at 4:20 p.m.